

MINUTES OF THE READING HOUSING AUTHORITY

The Regular Meeting of the Reading Housing Authority for the month of April was held at William W. Willis Center for Administration, 400 Hancock Boulevard, Reading, Pennsylvania, on Tuesday, April 21, 2015.

Members of the staff attending were as follows: Mr. Daniel F. Luckey, Executive Director; Mrs. Stacey J. Keppen, Deputy Executive Director; Mr. David C. Talarico, Maintenance Superintendent; Mrs. Audrey L. Wenrich, Administrative Assistant; Ms. Kimberly F. Monzo, Comptroller; Mr. George F. Eisenhower, Purchasing Agent; Ms. Gloria J. Guard, Property Manager; Mr. Josh K. Smith, Property Manager; Mrs. Leonilda Feliciano, Resident Selection Supervisor; Mr. Charles K. Huckstep, Administrative Assistant; Mrs. Carolyn K. Bower, Section 8 Coordinator; Mr. Frederick H. Prutzman, Building Construction Inspector; Mr. John E. Knockstead, County Casework Supervisor; Mrs. Marilyn Guzman, Clerk Typist 2; and Ms. Janice M. Eickhoff, Clerk Typist 3. Attorney Edwin Stock, Solicitor for the Authority, Mr. David Kostival, Reading Eagle Reporter; and Frank Denbowski, Special Assistant to the Mayor were also present.

Mr. Belinski, Chairman, called the regular meeting to order and upon roll call those present and absent was as follows:

Present: Mr. Steven E. Belinski
 Mrs. Rebecca Acosta
 Mr. Walter Pawling
 Ms. Tina White
 Mr. William Giddens

Absent: None

The Chairman announced that no one had signed the register to speak at the Board Meeting.

A motion was made by Mr. Pawling and second by Mr. Giddens approving the minutes of the regular monthly meeting held March 24, 2015. The motion was carried unanimously.

A motion was made by Mrs. Acosta and second by Mr. Giddens approving the bills as submitted by Ms. Monzo for the period of March 1, 2015 to March 31, 2015. The motion was carried unanimously.

The following balances in bank and on account were reported for the month of March 2015.

Fund	Restricted/Escrow	Investments	Unrestricted	Total
W-66 Public Hsg	\$3,813,245.58	\$.00	\$389,130.12	\$ 4,202,375.70
P-4628 Section 8	154,577.66	.00	0.00	154,577.66
P-15 Sylvania	88,786.04	499,138.99	3,602,929.46	4,190,854.49
River Oak Apts.	47,276.86	.00	197,778.99	245,055.85
Park Place	.00	.00	8,850.02	8,850.02
Total	\$4,103,886.14	\$ 499,138.99	\$4,198,688.59	\$8,801,713.72

A motion was made by Mrs. Acosta and second by Mr. Pawling that the Treasurer's Report be accepted and filed. The motion was carried unanimously.

The Executive Director submitted the following report:

COMPREHENSIVE GRANT PROJECTS

222-2013 CAPITAL FUND – All of the funds have been obligated and nearly expended for this allocation. The vast majority of the monies were allocated for the Rhodes and Eisenhower Apartments wall renovations.

223-2014 CAPITAL FUND – We received this allocation in the amount of \$2,146,877.00. Work items include roofs at Rhodes/Eisenhower, porch renovation at Oakbrook/Glenside and the limited boiler replacement program as explained at a previous Board Meeting. We are now working on the items in this funding allocation.

224-2015 Capital Fund – We have been notified we are going to receive \$2,172,433.00 for this allocation of Capital Fund monies. Staff has submitted the work items for this Capital Fund allocation documents to HUD for their review and approval and describes the various work items we plan to implement using these funds.

The paperwork for this allocation includes but is not limited to the new electrical switching gear at Glenside, new roofs and gutters at Hensler Homes and other work items have been sent to HUD for them to review and insert into the system where we can draw down the funds. Rounding out the monies is 20 to 25% for supplementing operating funds for our public housing operations.

OCCUPANCY RATES BY PROPERTY/PROGRAM

Public Housing

4/1/14 – 3/31/15	1/1/14 – 12/31/14	10/1/13–9/30/14	7/1/14 – 6/30/14	4/1/13 – 3/31/14
98.6%	98.7 %	98.6%	98.6%	98.7%

Sylvania Homes

4/1/14 – 3/31/15	1/1/14 – 12/31/14	10/1/13–9/30/14	7/1/14 – 6/30/14	4/1/13 – 3/31/14
96.3%	96.3%	96.4%	96.4%	96.4%

River Oak Apartments

4/1/14 – 3/31/15	1/1/14 – 12/31/14	10/1/13–9/30/14	7/1/14 – 6/30/14	4/1/13 – 3/31/14
95.0%	94.1%	94.3%	94.3%	94.1%

UTILIZATION RATE BY PROGRAM

Section 8 Housing Choice Voucher Program – Utilization is measured by HUD through consideration of both the number of vouchers in use in comparison to the number authorized by the Annual Contributions Contract (604), AND the amount of monies utilized based upon current funding (subject to appropriations, recapture/ offset, additional funding received through special allocations, and timeliness of awards). Both measures are equally effective in demonstrating compliance, and in establishing performance under HUD's scoring in the Section Eight Management Assessment Program (SEMAP). The funding is based on a Calendar Year award.

Utilization, by Number of Vouchers

1/1/15 – 3/31/15	1/1/14 – 12/31/14			
For May report	79.2%			

Utilization, by Funding

1/1/15 – 3/31/15	1/1/14 – 12/31/14			
For May report	96.8%			

In recent months, efforts have been taken to increase the number of vouchers in use by processing applications from the Waiting List, by absorbing vouchers from other Housing Authorities that have posed difficulty in collections of funds, and in maximizing utilization of our Project-Based Voucher and Shelter plus Care programs. We anticipate a slight decline in utilization for the first quarter of 2015 but are planning accordingly.

Shelter Plus Care Program – Program funding is received through annual competition in the HUD Continuum of Care Program. Utilization is measured solely through utilization of funds, but grantees are awarded funds based upon an established number of units and local Fair Market Rents. Our award is based on 30 1-bedroom vouchers, but we are permitted to exceed this number if funding permits. The funding is based on a grant-year award and is reflected in the reporting periods.

Utilization, by Number of Vouchers

1/1/15 – 3/31/15	10/1/14 – 12/31/14			
120.0%	116.6%			

Utilization, by Funding

1/1/15 – 3/31/15	10/1/14 – 12/31/14			
45.2%	21.4%			

Efforts are underway to move 3-5 participants to the Section 8 Program to allow participants who no longer need the supportive services to continue to be housed, while providing opportunities to new applicants. In accordance with regulations, we will make public advertisement regarding the opening of the Section 8 Waiting List for applicants enrolled in Shelter Plus Care program, and at the same time make a similar statement for applicants who would be eligible for the Emma Lazarus Project-Based voucher program that we operate with Berks Women in Crisis.

There are 9 applications in process as of 4/15/15 to replace recent program vacancies.

We are currently in line with where we need to be for program outlays.

ACCOUNTS RECEIVABLE (ANNUALIZED QUARTERLY) – PUBLIC HOUSING

2010				2011				2012				2013				2014				2015			
Mar	Jun	Sept	Dec	Mar	Jun	Sept	Dec	Mar	Jun	Sept	Dec	Mar	Jun	Sept	Dec	Mar	Jun	Sept	Dec	Mar	Jun	Sept	Dec
3	2.9	2.8	3	2.6	3.2	3.5	3.1	2.6	3.4	2.7	3.4	4.2	3.2	5.7	5.9	4.3	5.2	3.8					

There are no significant changes to the current collections in Public Housing. This section of the Report is being revised and is expected to be updated by June 2015.

HABITAT FOR HUMANITY – I have not gotten to work with Habitat to develop an agreement as yet and hope to get this moving in the coming months. I have been working on other projects that are more time sensitive and will have them under control very soon.

There has been no change in this project.

NEIGHBORHOOD STABILIZATION PROGRAM (NSP) – The City of Reading is the lead agency and RHA and Our City Reading Inc., (OCR) are partners in this project. Currently, 331 Elm Street and 460 Centre Avenue are in either occupied or in the process of being filled. However, 201 N. 3rd does not have a Certificate of Occupancy as yet and expect it to happen soon. So we are unable to fill these units until that occurs.

As I mentioned before, Albert would like to have the units at 201 N. 3rd rented to Artists and we are asking him to give us the criteria to be used for selecting artist for these units. I will update you on any changes in this project.

RENTAL ASSISTANCE DEMONSTRATION (RAD) – Out of the 60,000 units HUD was interested in having participate in this program, only 11,000 units were submitted and approved nationwide. This represents just 18% of the number of units HUD wanted in the program. It fell far short and perhaps it is related to the flaws in the program funding.

There are some attractive issues for participating in this program; the major one supposedly is not being under the public housing regulations. The most unattractive issue is the lack of or uncertainty of funding and other related issues. We have not and do not plan to apply at this time. We will monitor how this program works for some agencies over the long run.

I will keep you posted on any new developments in this program. To date, there have not been any new updates on the RAD program.

YOUTHBUILD – This program is moving along and the participants are installing ceramic tile in the bathrooms at Oakbrook Homes. This will alleviate most, if not all, of our maintenance concerns with the bathroom flooring. There is a thought of starting a home health care training program with the Youth Build to be incorporated into the Federally Qualified Health Care Center we are working on and would be a great offshoot for this program and may have started.

The next group of trainees started in February. This Youth build program has been a very successful and we are happy the program is continuing. They have completed 268 bathroom floors to date.

VACANT UNIT REPORT

	<u>Units Scheduled to be leased</u>	<u>Units Accepted by Eligible Applicant</u>	<u>Units for Transfer</u>	<u>Unassigned Units</u>	<u>Total Vacant Units</u>
Public Housing					
Glenside Homes	2	0	6	0	8
Hensler Homes	0	0	0	0	0
Oakbrook Homes	4	2	1	0	7
Franklin Tower	0	0	0	0	0
Kennedy Towers	0	0	0	0	0
Rhodes Apartments	1	1	2	0	4
Eisenhower Apartments	0	1	0	0	1
Hubert Apartments	0	0	0	0	0
TOTAL	7	4	9	1	20
Scattered Sites	0	0	0	1	1
Sylvania Homes	3	1	0	1	5
River Oak Apartments	0	0	1	3	4
726 North 11th Street	0	0	0	0	0

NSP Units	0	0	0	3	3
TOTAL, ALL DEVELOPMENTS	10	5	10	8	33

We have an occupancy rate for our Public Housing units a total of 98.8% and for all the units we manage we have an Occupancy Rate of 98.2% and is very good overall. As noted before we will continue to increase our occupancy.

WELLNESS PROGRAM – RHA was invited to partner with Drexel University in pursuit of funding from the American Cancer Society to evaluate strategies related to smoke-free housing.

RHA PAINTING PROGRAM FOR OCCUPIED UNITS – We continue the painting program and hope funding cuts do not affect our efforts. We want to make sure each and every unit was and is painted at least once every ten years. To date, this program is going well and we are well ahead of schedule in regards to having all units painted

once every ten years. I should note our painting program was not being done agency wide for all of our units. We have instituted a painting program for every unit we are managing to ensure unit is treated the same and being painted within ten years. For your information 10 occupied units in Sylvania were painted in 2014.

RHODES AND EISENHOWER WALL REBUILDING – The work is nearly completed what remains to be done is the cleaning and waterproofing of the bricks which is temperature sensitive and may be a while before the Contractor is able to accomplish this task. That is also why the fencing and other items are still on the buildings and should be coming off when there are a few days of warm weather. After that is done, the contractor will re-seed and finish landscaping the areas that were disturbed.

There will be a time change order for May 1, 2015 for this project as the weather did not cooperate and they need additional time for completion. There is no cost associated with this time extension.

CITY OF READING LAND BANK PROGRAM – The City of Reading is in the midst of instituting a Land Bank program in the City and asked if it would be possible to contract with RHA to perform some of the day to day maintenance on the properties. I said once they have formed the Land Bank and decided on what they would like in this kind of program I would approach the Board on this matter. As it stands now the Land Bank is in the process of being developed and established. In any case, RHA would be paid for any services we provided.

As I noted before, everything is in the planning stages and nothing has been decided on who, what, where and when this will occur, though I know at some time it will become a reality. I will keep the Board informed of any developments in this area and think this will be an exciting program for the City of Reading. I believe any support we can give the City of Reading to make this successful would be appreciated.

There has not been any new development on this to date.

DEVELOPMENT WAITING LIST STATUS

<u>Bedroom Size</u>	<u># on WL</u>	<u>Contacting Applicants from</u>	<u>Waiting Period</u>	<u>Sylvania</u>	<u>River Oak</u>
Studio	102	4/14	9 - 12 months	N/A	N/A
One Bedroom-Elderly	10	4/14	9 - 12 months	N/A	N/A
One Bedroom – Family	159	10/12	24-36 months	28	N/A
Two Bedroom – Family	495	4/14	12 months	15	6
Three Bedroom – Family	369	10/12	24-36 months	5	5
Four Bedroom - Family	73	10/12	24-36 months	4	N/A
Five Bedroom - Family	13	6/13	24-36 months	N/A	N/A
Total – Public Housing	1,221			52	11

As the Board may or may not know the waiting list for our public housing is closed as we have more than enough people on the waiting list. As always we monitor the list to ensure we have sufficient people on the waiting list.

FEDERALLY QUALIFIED HEALTH CENTER (FQHC) – Settlement on this property was made on March 20th. The designing of the Health Center has started and is out for bid. Project bids are due on April 16 to be presented at the April 21 Board Meeting for both 1040 Liggett Avenue renovation and the boiler house fit out.

The demolition of the obsolete boiler equipment is done and when the oil tanks were removed it was found they had water in the tanks and somehow oil had infiltrated into the soil. As a consequence we will have extra costs for the removal of the contaminated water and soil.

RHA thought there might be a need for this and had a line item for this work, however we did not know the extent of the problem and will have a change order for the next Board meeting. As the environmental issues must be completed and done in accordance with DEP we had to have them done as quickly as possible. As noted before some costs were in the original bid with a line item for a per-unit cost for the work being done.

PARK PLACE ON PENN PROJECT- As was noted, a builder was selected and we were to negotiate with the builder. As it stands we did not meet and did not receive any plans for this project. Therefore, we will not have anything this month, though something may come in before the Board meeting.

There has been no change in this program to date.

OAKBROOK AND GLENSIDE HOMES PATIO DESIGN – We have completed the design for the patios we are looking to put in at both Oakbrook and Glenside Homes. We are looking forward to moving this along and believe it will be well received. As was mentioned, with the installation of the fencing the backyards are used far more than in the past and this will compliment these areas.

MASANO CAR MALL – I have met with John Masano to determine the best way to work together to make maximize his success in developing his auto mall at the site located across the street from Oakbrook Homes.

There has not been any change in this project to date.

PENN SQUARE – As the Board is aware Our City Reading (OCR) has been selected as the Developer of Penn Square and we have been asked by OCR to manage the building on the day to day basis.

There have not been any changes since the last Board meeting.

MEETINGS:

- Our City Reading

A motion was made by Mr. Pawling and second by Ms. White to accept the report of the Executive Director. The motion was carried unanimously.

The following Resolution was read and considered:

RESOLUTION NO. 5794

RESOLUTION APPROVING A REGULAR STATUS
DEPUTY EXECUTIVE DIRECTOR.

WHEREAS, probationary period of 180 days for Stacey J. Keppen ends April 5, 2015, in accordance with the rules and regulations of the Civil Service Commission of the State of Pennsylvania.

NOW, THEREFORE, BE IT RESOLVED AND IT HEREBY IS RESOLVED by the Reading Housing Authority:

1. THAT Stacey J. Keppen is approved as a regular status Deputy Executive Director.
2. THIS Resolution shall be effective April 6, 2015.

Mrs. Acosta introduced and moved the adoption of the Resolution as read, and which motion was second by Ms. White and upon roll call the Ayes and Nays were as follows:

Ayes: Mr. William Giddens
Ms. Tina White
Mr. Walter Pawling
Mrs. Rebecca Acosta
Mr. Steven E. Belinski

Nays: None

The Chairman thereupon declared the said motion carried and the said Resolution adopted.

RESOLUTION NO. 5795

RESOLUTION AUTHORIZING THE MAXIMUM INCOME LIMITS
FOR ADMISSION TO LOW-INCOME PUBLIC HOUSING/
SECTION 8 ASSISTED UNDER THE UNITED STATES
HOUSING ACT OF 1937, AS AMENDED.

WHEREAS, Public Housing Authorities are required to achieve the housing of resident families with a broad range of income representative of the low-income populace in the area of operation of such Public Housing Authority/Section 8; and,

WHEREAS, the Reading Housing Authority desires to make low-income Public Housing/Section 8 available to all eligible families to the fullest extent allowed; and,

WHEREAS, the Reading Housing Authority has received from the Department of Housing and Urban Development revised Public Housing/Section 8 Income Limits on which maximum income limits for admission to low-income housing are based.

NOW, THEREFORE, BE IT RESOLVED AND IT HEREBY IS RESOLVED that the Reading Housing Authority adopts as the maximum income limits for admission to low-income Public Housing/Section 8, operated by the Reading Housing Authority, the following:

INCOME LIMITS

<u>No.of persons in family</u>	<u>Low Income</u>	<u>Very Low Income</u>	<u>Extremely Low Income</u>
1	\$37,900.00	\$23,700.00	\$14,250.00
2	\$43,300.00	\$27,050.00	\$16,250.00
3	\$48,700.00	\$30,450.00	\$20,090.00
4	\$54,100.00	\$33,800.00	\$24,250.00
5	\$58,450.00	\$36,550.00	\$28,410.00
6	\$62,800.00	\$39,250.00	\$32,750.00
7	\$67,100.00	\$41,950.00	\$36,730.00
8	\$71,450.00	\$44,650.00	\$40,890.00
9	\$75,750.00	\$47,350.00	\$45,050.00
10	\$80,050.00	\$50,050.00	\$49,210.00
11	\$84,400.00	\$52,750.00	\$52,750.00
12	\$88,700.00	\$55,450.00	\$55,450.00

BE IT RESOLVED AND IT HEREBY IS FURTHER RESOLVED, that utilization of the foregoing maximum income limits for low-income Public Housing/Section 8 operated by the Reading Housing Authority, shall be effective January 1, 2015.

Mrs. Acosta introduced and moved the adoption of the Resolution as read, and which motion was second by Ms. White and upon roll call the Ayes and Nays were as follows:

Ayes: Mr. William Giddens
Ms. Tina White
Mr. Walter Pawling
Mrs. Rebecca Acosta
Mr. Steven E. Belinski

Nays: None

The Chairman thereupon declared the said motion carried and the said Resolution adopted.

The following Resolution was read and considered:

RESOLUTION NO. 5796

RESOLUTION APPROVING THE TERMS AND AUTHORIZING
THE EXECUTION OF A CONTRACT WITH
BALTON CONSTRUCTION, INC., TO PROVIDE
COMMUNITY HEALTH CENTER RENOVATION.

BE IT RESOLVED AND IT HEREBY IS RESOLVED by the Reading Housing Authority:

1. THAT the terms of the contract with Balton Construction, Inc., to provide Community Health Center Renovation, are hereby approved, the said Contract to be in substantially the following form:

CONTRACT ON FILE IN THE COMPTROLLER'S OFFICE.

2. THE said Contract in the amount of \$1,406,679.00 is pending review and approval by the Solicitor.

3. THIS Resolution shall be effective April 21, 2015.

Mr. Pawling introduced and moved the adoption of the Resolution as read, and which motion was second by Mrs. Acosta and upon roll call the Ayes and Nays were as follows:

Ayes: Mr. William Giddens
Ms. Tina White
Ms. Walter Pawling
Mrs. Rebecca Acosta
Mr. Steven E. Belinski

Nays: None

The Chairman thereupon declared the said motion carried and the said Resolution adopted.

The following Resolution was read and considered:

RESOLUTION NO. 5797

RESOLUTION APPROVING THE TERMS AND AUTHORIZING
THE EXECUTION OF A CONTRACT WITH HOUCK SERVICES, INC., TO PROVIDE ROOF
REPLACEMENT AT
RHODES AND EISENHOWER APARTMENTS.

BE IT RESOLVED AND IT HEREBY IS RESOLVED by the Reading Housing Authority:

1. THAT the terms of the contract with Houck Services, Inc. to provide Roof Replacement at Rhodes and Eisenhower Apartments, are hereby approved, the said Contract to be in substantially the following form:

CONTRACT ON FILE IN THE COMPTROLLER'S OFFICE.

2. THE said Contract in the amount of \$541,200.00 is pending review and approval by the Solicitor.

3. THIS Resolution shall be effective April 21, 2015.

Mr. Pawling introduced and moved the adoption of the Resolution as read, and which motion was second by Mrs. Acosta and upon roll call the Ayes and Nays were as follows:

Ayes: Mr. William Giddens
Mrs. Tina White
Mr. Walter Pawling
Mrs. Rebecca Acosta
Mr. Steven E. Belinski

Abstained: None

The Chairman thereupon declared the said motion carried and the said Resolution adopted.

The following Resolution was read and considered:

RESOLUTION NO. 5798

RESOLUTION APPROVING TRAVEL TO OCEAN CITY, MD,
TO ATTEND MAHRA & MARC-NAHRO 2015 SPRING CONFERENCE
TO BE HELD MAY 19-22, 2015.

BE IT RESOLVED AND IT HEREBY IS RESOLVED by the Reading Housing Authority:

1. THAT approval be given to Tina White for travel to Ocean City, MD, to attend MAHRA & MARC-NAHRO 2015 Spring Conference to be held May 19-22, 2015.

2. THIS Resolution shall be effective April 21, 2015.

Mr. Pawling introduced and moved the adoption of the Resolution as read, and which motion was second by Mrs. Acosta and upon roll call the Ayes and Nays were as follows:

Ayes: Mr. William Giddens
Ms. Tina White
Mr. Walter Pawling
Mrs. Rebecca Acosta
Mr. Steven E. Belinski

Nays: None

The Chairman thereupon declared the said motion carried and the said Resolution adopted.

The following Resolution was read and considered:

RESOLUTION NO. 5799

RESOLUTION APPROVING CHANGE ORDER NO. 4
TO THE CONTRACT WITH HOUCK & COMPANY, INC.

BE IT RESOLVED AND IT HEREBY IS RESOLVED by the Reading Housing Authority:

1. THAT the Commissioners of the Reading Housing Authority do hereby approve Change Order No. 4 submitted by Houck & Company, Inc. for a thirty (30) day extension.

Project Name & Location: Masonry Restoration at Rhodes and Eisenhower Apartments.

Description of Change: Request for the contract completion date to be extended an additional thirty (30) days from April 2, 2015 to May 1, 2015, due to weather conditions experienced in February and March of 2015 which resulted in delay of work.

Statement of Justification: This request was reviewed and approved by Kautter & Kelley Architects and Reading Housing Authority.

Houck & Company, Inc. is the contractor performing masonry restoration at Rhodes and Eisenhower Apartments.

2. THIS Resolution shall be effective April 2, 2015.

Mr. Pawling introduced and moved the adoption of the Resolution as read, and which motion was second by Mrs. Acosta and upon roll call the Ayes and Nays were as follows:

Ayes: Mr. William Giddens
Ms. Tina White
Mr. Walter Pawling
Mrs. Rebecca Acosta
Mr. Steven E. Belinski

Nays: None

The Chairman thereupon declared the said motion carried and the said Resolution adopted.

The following Resolution was read and considered:

RESOLUTION NO. 5800

RESOLUTION AUTHORIZING THE DISPOSITION
OF NON-EXPENDABLE EQUIPMENT.

BE IT RESOLVED AND IT HEREBY IS RESOLVED by the Reading Housing Authority:

1. THAT the following non-expendable equipment be removed from the inventory of the Reading Housing Authority in accordance with the Procurement and Disposition Policy:

<u>ACCOUNTING DEPT.</u>	<u>DECAL</u>	<u>COST</u>	<u>PURCHASED</u>
Tube cleaner	F9127	\$2,028.25	10/1984
Tube cleaner	000022	\$1,780.00	10/1981
Tube cleaner	006224	\$1,174.65	10/1975

2. THAT the equipment to be scrapped is of no useful value to the Authority, and
3. THAT the aggregate amounts of \$5,036.90 have been fully depreciated
4. THAT the net book value of the assets are zero.

NOW, THEREFORE, BE IT RESOLVED AND IT HEREBY IS RESOLVED that the non-expendable equipment shall be removed from the Reading Housing Authority's inventory.

THIS Resolution shall be effective March 20, 2015.

Mr. Pawling introduced and moved the adoption of the Resolution as read, and which motion was second by Mrs. Acosta and upon roll call the Ayes and Nays were as follows:

Ayes: Mr. William Giddens
Ms. Tina White
Mr. Walter Pawling
Mrs. Rebecca Acosta
Mr. Steven E. Belinski

Nays: None

The Chairman thereupon declared the said motion carried and the said Resolution adopted.

There being no further business to come before the Commissioners, a motion was made by Mrs. Acosta and second by Mr. Pawling to adjourn the meeting. The motion was carried unanimously.

The next regular meeting of the Reading Housing Authority is scheduled to be held at William W. Willis Center for Administration, 400 Hancock Boulevard, Reading, Pennsylvania, on Tuesday, May 26, 2015.

Recording Secretary